



Lockerly Heritage Festival
Saturday, October 17, 2009
Vendor Application

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: (_____) _____ E-Mail: _____

Hand-made Art Category (please check all that apply): Painting _____ Sculpture _____ Folk Art _____ Furniture _____ Pottery _____ Photography _____ Wood _____ Glass _____ Jewelry _____ Herbal _____ Florals _____ Leather _____ Fine Art _____ Candles _____ Other _____ (If other, please list here: _____)

Describe your art and include whether it is personally made by you (if possible, please enclose a picture of your work)

Food Category (please describe food items)

Are you willing to demonstrate your art at the festival? Yes No

_____ 10x12 space(s) @ \$50.00 each for an enclosed total of: \$ _____

_____ 10/12 space(s) @ \$45.00 each for an enclosed total of \$ _____ (non-profit)

Request a shaded area _____ (I realize that shaded areas may be assigned as needed)

Will bring a canopy _____

This application acknowledges my review and agreement with the Heritage Festival information sheet.

Lockerly Arboretum Foundation
is a not-for-profit 501(C)3 organization
1534 Irwinton Road
Milledgeville, Georgia 31061

Mailing address: P. O. Box 310, Milledgeville, Georgia 31059
www.lockerlyarboretum.org

Rules and Regulations

Date/Times of Festival

Saturday, October 17, 2009 10:00 a.m. to 5:00 p.m. Rain or Shine

Application Deadline and Booth Fee

Applications must be submitted by August 28, 2009. Because we will limit the number of exhibitors in each craft, the festival committee will review the applications on and each vendor will be notified as to whether or not they are selected. If a vendor is not selected, application checks will be returned immediately. **There will be no duplications of crafts.** Please send your signed application and a check or money order in the amount of \$50.00 (\$45.00 for non profit organizations) made payable to:

Lockerly Arboretum
Post Office Box 310
Milledgeville, GA 31059

Arts & Crafts

All are to be hand-made.

Security

All exhibitors are responsible for their own personal and property liability. Please leave your pets at home.

Logistics Information

The Heritage Festival will begin at 10:00 a.m. and continue until 5:00 p.m. We expect all vendors to be present throughout the duration of the event and not to begin packing up **until 5:00 p.m.**

You may check in between 6:00 a.m. and 9:00 a.m. on Saturday morning October 17th. When you enter the gates of the arboretum, you will be directed to the check in station where you will be given your booth assignment, unloading, and parking instructions. Early set-up on Friday, October 16th will be permitted.

While there are several shaded areas on the grounds, there are areas that are in full sun so if you do not plan to bring a tent and would like to be in a shaded area, please indicate on the application form. As with any outdoor event, inclement weather is always a possibility, so please come prepared. We will not refund registration fees in the event of bad weather because the show **will** go on.

Vendor Parking

Parking will be available for vendors on the Arboretum's property.

This agreement/contract may be terminated by the Lockerly Heritage Festival Committee at any time upon the breach of any of the conditions by the vendor, and all vendor's rights shall cease and terminate and any payments made by the vendor shall be retained by the Lockerly Heritage Festival Committee as liquidation damages for such breach and the Lockerly Heritage Festival Committee may resell said space. The exhibitor will indemnify and save harmless the Lockerly Arboretum Foundation from and against all claims, damages, actions, judgments, decrees, penalties, and/or liability and expenses in connection with loss of life, bodily and/or personal injury, and/or damaged property arising out of or from the use and occupancy by the Exhibitor of the premises or any part thereof. The Exhibitor also agrees to hold the Lockerly Arboretum Foundation, Arboretum staff, and the Lockerly Heritage Festival Committee not responsible whatsoever for loss, theft, burglary, robbery and damage to property of any kind, including equipment, supplies, prizes, merchandise, exhibits, etc. of the Exhibitor or any of its agents, invitees, etc.

I have read and fully understand all the details as set forth and agree to abide by all exhibit rules and regulations, which are a part of this contract.

Signature _____ Date: _____